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**DERBYSHIRE VOLUNTARY ACTION**

**Warm and Welcoming Spaces Grant Funding**

**Supporting Information**

**The need for a Warm and Welcoming Space:**

Derbyshire County Council has provided funds to Derbyshire Voluntary Action for a Warm and Welcoming Spaces Grant.

Derbyshire County Council understands there are increasing concerns that vulnerable residents may find it increasingly difficult to heat their homes, and therefore the likely impact on physical and mental health over the up-and-coming months. In response to this, the Council has developed a Derbyshire Warm and Welcoming Spaces initiative. A Derbyshire Warm and Welcoming Space is a free and warm, space for people across Derbyshire who are struggling to heat their homes this winter.

**This grant is unable to support projects or activities that are taking place in Derby City**

**Who can apply?**

We want to encourage charities and community venues to apply for this funding. Anyone can sign up to the warm and welcoming spaces pledge, including NHS partners, cafes or hospitality venues or District and Borough Councils.

**Eligibility criteria:**

Funding is available to voluntary and community organisations that are formally constituted and sign up to the pledge. All applicant groups/organisations must be formally constituted. Formally constituted means you must have a bank account with at least 2 independent signatories, a governing document or list of governing members, a purpose, and a set of rules. All successful applicant groups/ organisations must have the appropriate insurance in place for their activities.

**The pledge:**

All organisations applying to the Derbyshire Voluntary Action, Warm and Welcoming Spaces Grant Programme need to be able to fulfil the following eligibility criteria.

* Derbyshire Warm and Welcoming Spaces will be inclusive, non-judgmental spaces where everyone can expect to be treated equally, with dignity and respect and receive a warm welcome from staff and volunteers.
* Derbyshire Warm and Welcoming Spaces are heated and may provide basic refreshments such as a warm drink and a biscuit.
* Derbyshire Warm and Welcoming Spaces will be free with no hidden costs to those using them.
* All Derbyshire Warm and Welcoming Spaces will have seating and may have Wi-Fi and power points available.
* All Derbyshire Warm and Welcoming Spaces will follow their own food hygiene procedures (contact your local environmental health team for help and advice)
* Each Derbyshire Warm and Welcoming Space will have their own clear safeguarding and fire safety policies to adhere to.
* Each Warm and Welcoming Space will [go to the Warm Welcome website](https://www.warmwelcome.uk) and register their venue so that it can be found on the national online map.
* All Derbyshire Warm and Welcoming Spaces will aim to run through the winter months.

**What the funding can pay for?**

Grants will be made available to Voluntary and Community Sector (VCS) organisations and community-led groups in Derbyshire for the creation or improvement of Warm and Welcoming Spaces for local communities. These grants will be for a minimum of £1000 and maximum of £3000 and this could be spent on a variety of project costs including:

* Additional energy costs
* Furniture and improvement to facilities
* Additional staffing costs to cover extended hours
* Additional cleaning costs to ensure compliance with health protection guidance
* Activities and refreshments
* Additional activity costs.

The amount of funding you can apply for will depend on several factors, including: the capacity of your venue, the number of people you expect to attend, the number of hours you can make this space available and the length of time you can offer your Warm Space.

**Filling in the application form:**

Applications can be requested to be sent to organisations by email or by post by emailing [kim@dva.org.uk](mailto:kim@dva.org.uk)

**If you wish to apply, please submit your application as soon as possible, and no later than Thursday, 12 December 2024.**

Only one Warm and Welcoming Space grant is available per organisation.

Warm and Welcoming Spaces panel will aim to consider your application within 14 days of receipt. You will be notified of the outcome of your application as soon as possible after a decision has been taken.

**Project Approval process and selection criteria:**

* Application form and guidelines issued to organisation
* Application completed and returned by organisation
* Applications will be reviewed against the eligibility criteria as stated above
* Announcement of award of grant to successful bidder
* Warm Spaces provision to commence

**Conditions of grant funding:**

* The grant is available to support a Warm and Welcoming Space provision between 20 November 2024 – 31st March 2025 – **application deadline is 12th December,** but the grant can support delivery until end of March.
* Funding must be used for the specific purpose for which it is granted.
* Funding will be paid in full in advance.
* Derbyshire Voluntary Action retains the right to reclaim, at any time, all or part of the awarded money if it is not spent for the purpose it was awarded.

**Monitoring and Evaluation:**

* Successful organizations awarded the Warm and Welcoming Spaces grant funding must submit evaluation information, as outlined in the application form, to Derbyshire Voluntary Action.